



Meeting: **SCRUTINY COMMITTEE**  
Date: **TUESDAY 7 MAY 2013**  
Time: **5.00PM**  
Venue: **COMMITTEE ROOM**  
To: **Councillors W Nichols (Chair), R Price (Vice Chair), I Chilvers, M Dyson, M Hobson, D Mackay, C Pearson, D Peart and R Sweeting.**

## Agenda

### 1. Apologies for absence

### 2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at [www.selby.gov.uk](http://www.selby.gov.uk).

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

### 3. Chair's Address to the Scrutiny Committee

### 4. Call In

## 5. Scrutiny Task and Finish Group Review of National Non Domestic Rates Discretionary Relief

To consider the report from the Democratic Services Officer (pages 3 to 4 attached).

**Martin Connor**  
**Chief Executive**

<b>Dates of next meetings</b>
21 May 2013 (provisional)
2 July 2013
23 July 2013 (provisional)

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**Report Reference Number: SC/12/30**

**Agenda Item No: 5**

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**To: Scrutiny Committee**  
**Date: 7 May 2013**  
**Author: Palbinder Mann, Democratic Services Officer**  
**Lead Officer: Karen Iveson, Executive Director (S151)**

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**Title: Scrutiny Task and Finish Group Review of National Non Domestic Rates Discretionary Relief**

**Summary:**

This report presents the findings of the Scrutiny Task and Finish Group's review of National Non Domestic Rates Discretionary Relief.

**Recommendations:**

- i) That the Committee receive and note the report.**
- ii) That the Committee provide their views on the findings of the Task and Finish Group and submit proposals for consideration by the Executive.**

**Reasons for recommendation**

To ensure the findings of the Task and Finish Group are given proper consideration and there is an effective proposal submitted to the Executive.

**1. Introduction and background**

1.1 As part of the process for developing the Scrutiny Committee, the Committee decided to run a pilot review by a Task and Finish Group made up from three members of the Committee.

1.2 The topic that was chosen was National Non-Domestic Rates Discretionary Relief and the members that were chosen to be on the Task and Finish Group were Councillors Chilvers, Pearson and Hobson.

**2. The Report**

2.1 The Committee were supported in their work by the following officers:

- Karen Iveson, Executive Director (s151)
- Eileen Scothern, Business Manager
- Ralph Gill, Lead Officer, Benefits and Taxation
- Michelle Dinsdale, Assistant Policy Officer
- Palbinder Mann, Democratic Services Officer

2.2 The Task Group had its first meeting on Tuesday 27 November 2012 where it was provided with an overview of the current Council policy and other information including the different types of relief available.

2.3 The Task Group's next meeting was on Monday 11 February 2013 where it proposed several different recommendations which will be outlined in the accompanying main report. It also requested further research including some scenario based modelling on relief for employers who recruited new employees.

2.4 The final meeting of the Task Group was on Tuesday 16 April 2013. The group proposed several different recommendations which will be outlined in the main report.

2.5 The main report will be circulated to the Committee as soon as it is finalised.

### **3. Legal/Financial Controls and other Policy matters**

#### **3.1 Legal Issues**

These will be outlined in the main report.

#### **3.2 Financial Issues**

These will be outlined in the main report.

### **4. Conclusion**

4.1 The Committee needs to consider the proposals of the Task Group and submit a recommendation to the Executive.

### **5. Background Documents**

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### **Appendices:**

Appendix A – Task and Finish Group report – to be circulated as soon as it is finalised.